



According to the YÖK announcement dated March 30, 2023, and the Senate Decisions of Marmara University dated April 4, 2023, Midterm Exams for the 2022-2023 Academic Year Spring Semester will be conducted online ensuring exam security.

Students will participate in their exams under camera surveillance through online proctoring via Zoom.

Identity verification will be conducted during the exams, and participation in the exam will be provided in a system where the camera is kept open throughout the exam period. Alternatives for participation with a single camera or dual camera are as follows:

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|  | <p>Please position your smart phone (or external webcam) as shown in the picture.</p> <p>The phone must continuously transmit the realtime image (it should not stop transmitting due to calls or other reasons).</p> <p>It should be angled in a way that the computer screen is visible, with the brightness adjusted appropriately.</p> <p>The text or files displayed on the screen should be visible.</p> <p>Any papers, pens, or other items on the desk should be visible and clear in the camera angle, and no communication devices should be present on the desk.</p> <p>The instructor/teaching staff/proctor will verify the student's identity before the exam by having the student look at the camera and show their ID card.</p> <p>Headphones cannot be used during exams.</p> |
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Taking the exam with a single camera: with a mobile phone or an external camera/webcam

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|  | <p>As mentioned above, the smart phone camera allows monitoring student's computer screen, desk, and screen. (This is the 1st camera).</p> <p>The laptop integrated camera or external webcam allows monitoring the student's face and the area behind them. (This is the 2nd camera)</p> <p>An alternative to the 2nd camera is to position a mirror in front of the student. This way, the 1st camera can capture the student's face and the area behind him/her.</p> <p>It is not possible to take the exam with only the laptop camera. (It is not possible to enter the exam in a format where the exam documents or the image/window on the screen cannot be seen.)</p> <p>All students are required to prepare and test this setup and equipment.</p> <p>Instructors can provide additional information and conduct "online proctored exams" prior to midterms. At the beginning of the exam, you may be asked to write the questions on a paper from the screen, so you won't need to look at the computer screen during the exam.</p> <p>At the end of the exam, it might be mandatory to show your answer sheet to the screen that records the image, and then scan the paper using a smart phone application (such as Adobe Scan) and submit it to the instructor within the specified time.</p> |
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Participating the exam with two cameras

If any violation of exam rules or attempts to cheat are detected, necessary legal processes will be initiated.